

# **KNOX CHRISTIAN SCHOOL**

ADMISSIONS APPLICATION PACKAGE  
2024-2025



Thank you for considering enrolment at Knox Christian School. To ensure prompt processing of your application, please complete all enclosed forms and documentation. If you have any questions, do not hesitate to contact the school office at any time.

### NEW STUDENT ENROLMENT CHECKLIST

#### REQUIRED DOCUMENTS (COPIES OR SCANS)

- PROOF OF CITIZENSHIP (one of the following)
  - Birth Certificate
  - Passport
  - Citizenship or Permanent Resident Card
  - Landing Papers
  - Study Permit
  
- IMMUNIZATION RECORD or STATEMENT OF CONSCIENCE
  
  
  
  
  
  
  
  
  
  
- HEALTH CARD
  
  
  
  
  
  
  
  
  
  
- PREVIOUS REPORT CARDS (if applicable)

#### ENROLMENT STEPS

- STEP ONE: FULL APPLICATION PACKAGE
  - Read Full Admissions Policy
  - Student Enrolment Agreement
  - Parental Questionnaire
  - Family Enrolment Application
  - Student Enrolment (one per student)
  - Media Consent Form
  - Potassium Iodide Form
  - Volunteer Partnership Form
  - Immunization Information Request Form
  
- STEP TWO: – REGISTRATION FEE
  - Pay the \$250 registration fee with a cheque made out to KCSS or debit in the school office or e-transfer to [finance@knoxchristian.com](mailto:finance@knoxchristian.com) password Bowmanville
  
- STEP THREE: TUITION COMMITMENT FORMS
  - Tuition Commitment Form with post-dated cheques or PAD form
    - If enrolling for a subsequent year, tuition schedules and forms will be distributed in early June
    - If enrolling for the current school year, tuition schedules and forms are due immediately

### NEXT STEPS

#### ENROLMENT STATUS CONFIRMATION

Depending on the time of year that the application was submitted, or if there is a student waitlist, it may take a few weeks to determine the status of your enrolment application. If academic testing is required, this will also impact the timing of the decision. Once the enrolment decision has been made, a letter indicating the decision will be emailed to the applicant.

#### TRANSPORTION

Families will be emailed a form to fill out in late June to request transportation for the following year.

#### TUITION FORMS

See Step Three above.

## **ADMISSIONS POLICY**

Knox Christian School (the "School") provides a quality, Christ-centered education and works in partnership with parents and students to achieve that goal. *Parents* who desire such a Biblically based education for their children are invited to apply for admission at the school.

### **PURPOSE**

The purpose of this Policy is:

- a. to ensure that parents are well informed as to the distinctively Christian character of the School by having appropriate admission procedures in place
- b. to promote and safeguard the distinctively Christian character of the School;
- c. to ensure a high level of parental support for the activities of the School;
- d. to ensure that each student is placed in the most appropriate learning environment;
- e. to ensure that the School has the resources to meet the needs of the student; and
- f. to set the eligibility criteria to aid the Principal in making decisions regarding admissions.

### **ADMISSION REQUIREMENTS**

For a student to be eligible for admission, the parent/guardian must:

- a. Desire to have their child(ren) be educated in accordance with the School's Christ-centered program of instruction.
- b. Be willing to support and sign the Knox Christian School Student Enrolment Agreement
- c. Be in agreement with the School's mission, vision, and purpose.
- d. Be willing to actively participate in the community of the School through prayer, active involvement, and finances beyond tuition requirements as God leads.
- e. Be willing to adhere to all Policies and Procedures of Knox Christian School as may be amended from time to time.
- f. Provide adequate information from the previous school attended.
- g. Agree to the proposed placement and programs provided by the School.
- h. Complete, in full, the enrolment form, accompanied by the appropriate deposit.

Students must have reached the following ages by December 31 of the year of enrolment to be eligible for admission to the applicable grades:

- a. Junior Kindergarten – four (4) years of age,
- b. Senior Kindergarten – five (5) years of age, or
- c. Grade One – six (6) years of age.

Admission to all other grades will require proof of successful completion of the previous grade level from the previous school. If this is not available or the parent/guardian wishes for the student to be enrolled in a different grade level, the School will test the student and follow its Grade Acceleration Policies and Procedures to determine what the appropriate grade level is for that student.

### **INELIGIBILITY**

There are many reasons why the School may not be able to accept the student. These include, but are not limited to:

- a. admission eligibility requirements have not been met,
- b. classes are full,
- c. inability of the School to meet child's overall needs as determined by the School and at its sole discretion ([See Appendix I](#))

### **APPEALS**

Parents may appeal an admission decision to the Board of Directors of the School (the "Board"). Any decision made by the Board will be final.

### **ADMISSION TERMINATION/STUDENT DE-ENROLMENT**

Termination of student admission or student de-enrolment shall be determined by, and subject to, any applicable policies of the Board in the following areas:

- a. Disciplinary action recommended by the Principal (see [Suspension and Expulsion Policy](#)).
- b. Default of financial obligations.
- c. Inability of Knox Christian School to meet child's overall needs.
- d. The best interests of the student or the School. In certain circumstances, such as where there is a breakdown in the relationship between a parent and the School, or the parent of a currently enrolled student fails to continue to comply with the eligibility requirements during the school year, the School may wish to terminate enrolment if it is in the best interests of the School.

Knox Christian School does not discriminate on the basis of race or ethnic background.

## **ADMISSION PROCEDURES**

The Admission Procedure includes, but is not limited to, the following:

1. Parents meet with the Principal or designate to discuss the School's mission, program, structure, parental expectations, and admission requirements.
2. Parents are provided with access to information about Knox Christian School that includes the School's [Statement of Faith](#),
3. Parents apply for enrolment of their child(ren) by submitting all documents and deposits as outlined in the Student Enrolment Agreement.
4. Each student will be assessed by the School's Student Support Services department to ensure that the admission eligibility requirements are met and the School is able to meet the overall needs of that student, unless the Principal deems this assessment unnecessary.
5. The decision to accept an applicant will be made by the Principal as soon as possible after steps 1-4 have been completed.
  - a. If the application is accepted, the Principal informs the parents of the decision and a letter of confirmation is sent.
  - b. If the application is denied, the Principal informs the parents of the decision and explains the appeal process. The Principal will also send a follow-up letter explaining the appeal process.
6. If there is an overabundance of applications compared to the available spots, or if a waitlist has been instituted, the Principal will use the following criteria to prioritize remaining spaces for enrolment
  - a. Current enrolment at Knox
    - i. Children who are members of families already currently enrolled at Knox.
  - b. Current staff member at Knox
    - i. Children who are the children of current Knox staff members.
  - c. Active Christian Church participation and/or historical involvement and support of Knox Christian School and/or Christian schooling
    - i. Current and regular participation in a Christian church. This includes attendance and evidence of involvement.
    - ii. Christian school alumni, including but not limited to Knox Christian School
    - iii. Staff of other Christian schools
    - iv. Formerly enrolled Knox Christian School families
  - d. Other factors
    - The Knox Admissions Team will also, through a conversation with the family and prospective student and review of available documentation, determine whether Knox can provide programming that fits the need of the prospective student (ie. student support services needed, discipline concerns, etc.) (See [Appendix I: Protocol for Determining Whether the School can Meet a Students' Needs](#))
    - Number of children in the family. There is no guarantee that all children in an enrolling family can be accommodated. There may be situations where only certain children from a family can be accommodated while children in the same family will be placed on the waiting list.
7. The Principal is responsible for placing the student in the appropriate grade.

The Principal may admit students for a probationary period which may not exceed 6 months.

## **ADMISSION APPEAL PROCESS**

In the case where a parent wishes to appeal the admission decision of the Principal, the appeal will be heard by the Board.

1. The Principal will provide a copy of this Policy to the parents who are wishing to appeal.
2. Parents will submit a written request to the Board, appealing the admission decision. In this written request, the parents will include their reasons as to why the Principal's decision should be reversed.
3. The Principal will submit a written rationale for the admission decision.
4. The Board will consider the appeal, decide whether further information is required, and make a decision.

## **KNOX CHRISTIAN SCHOOL SOCIETY MEMBERSHIP**

Membership in the Knox Christian School Society is distinct and separate from enrolment. Anyone wishing to be considered for KCSS Membership will apply through the processes, and meet the criteria outlined by the by-laws of the Corporation and policies of the Board.

# Knox Christian School

## STUDENT ENROLMENT AGREEMENT

410 North Scugog Court  
Bowmanville, ON L1C 6T1  
905-623-5871

Knox Christian School (the "School") provides a quality, Christ-centered education, and works in partnership with parents and students to achieve that goal.

Knox Christian School will:

- Provide a Christian education that reflects the School's vision and mission: We are a Community of Learners who Love God and Serve Others. For more, visit [www.knoxchristian.com](http://www.knoxchristian.com).
- Help each student grow and develop their potential as articulated in our vision statements for students.
  - 1. VISION FOR COMMUNITY**  
Students at Knox will have their God-given gifts and talents nurtured inside of a celebrated, inter-generational and loving Christian community that values the diversity of its surrounding community.
  - 2. VISION FOR LEARNING**  
Students at Knox will learn within a community of learners and will come to embody a Christian life because of world-class, Scripture-infused, engaging, academic instruction and programming.
  - 3. VISION FOR LOVING GOD**  
Students at Knox will develop their relationship with God by engaging in disciplines that help them become people of mature Christian faith.
  - 4. VISION FOR SERVING OTHERS**  
Students at Knox will serve their peers, school-community, and Clarington, and the world at large as an expression of their love for God.
- Provide a safe, caring, and supportive learning environment as described in our policies, including but not limited to the [School Code of Conduct](#), [Progressive Discipline Policy](#), and [Bullying Prevention and Awareness Policy](#) (the "Policies").
- Provide regular communication with you regarding your child's learning.
- Respect your child and your family and ensure that staff model the values of our School in their interactions with you.
- Pray for your child, your family, and the School.

### TERMS AND CONDITIONS OF ENROLMENT

I/We, the undersigned parent(s)/guardian(s) of the student(s) (the "Parents"), wish to enrol the following student(s) (the "Student(s)") at Knox Christian School for the 2024-2025 school year:

Name: _____	Age: _____	Grade: _____
Name: _____	Age: _____	Grade: _____
Name: _____	Age: _____	Grade: _____
Name: _____	Age: _____	Grade: _____

I/We understand that the Student(s)'s enrolment at the School is conditional until the final admission decision is made in accordance with the School's Admission Policy. Upon enrolment of the Student(s) at the School, I/we agree to accept the terms and conditions set out herein, including the Policies and all documents incorporated by reference (collectively, the "Agreement").

### PARENTS' OBLIGATIONS

I/We, understand that parent(s)/guardian(s) play an important role in the education of their children. As Parents, I/we:

- agree with the vision, mission and purpose of the School.
- desire to have my/our child(ren) receive a Christ-centred education at the School as outlined in the Policies and [Educational Creed](#) of the School.
- support the efforts of School staff in maintaining a safe, inclusive, and respectful learning environment for all students as outlined in, but not limited to, the [Student Code of Conduct](#), and will support any disciplinary action or decision made by the School.
- will show an active interest in the Student(s)'s activities and progress.
- will communicate regularly with the School and will promptly notify the School of any changes in the information on file regarding parents/guardians, emergency contact, or student medical information, including any behavioural, physical, medical, psychological, social, or emotional concerns regarding the Student(s).
- are willing to actively participate in the community of the School with our time, prayer, and financial support beyond tuition requirements and as God leads.
- will adhere to all Policies and Procedures of the School as may be amended by the School from time to time.
- agree to the proposed placement and programs provided by the School.
- agree to accept the financial obligation of tuition and all fees as outlined in the annual tuition schedule and the tuition policies of the school (Tuition Commitment Form, [Withdrawal Policy, and Arrears Policy](#)

## STUDENT RE-ENROLMENT AND/OR DISMISSAL

The School reserves the right not to re-enrol a student, including where re-enrolment is not in the best interests of the child, the School, or the School's other students, as determined by the School at its discretion.

The School reserves the right to dismiss the Student(s) during the school year:

- (a) in accordance with the [Student Code of Conduct](#);
- (b) where the Parents have failed to fulfill their financial obligations under the tuition policies; or
- (c) where continued attendance of the Student(s) would not be in the best interests of the Student(s) or the School.

## SCHOOL CHANGES

The School reserves the right to make changes to its curriculum, program volunteers, and/or academic team/staff in order to ensure a program of quality and to meet its mission and vision.

## EMERGENCIES

In case of emergency, I/we grant permission to the School to take all measures necessary and appropriate in the circumstances to protect the wellbeing of the Student(s). I/We grant permission to have the Student(s) taken to hospital, including by emergency transportation, and examined by a physician, nurse or other healthcare service provider if necessary.

## FORCE MAJEURE

I/We hereby acknowledge and agree that the School reserves the right at its sole discretion to suspend the obligations in the Agreement for the period of time that a condition of Force Majeure exists. "Force Majeure" means an act of God, strike, lock-out, act of public enemy, war, blockade, epidemic, and civil disturbance, or other causes beyond the reasonable control of the School such as to make performance of the School's obligations in the Agreement impossible or impracticable, as determined solely by the School. The School shall immediately notify the Parents of any suspension due to a Force Majeure event. The School and Parents agree to use their best efforts to eliminate the effects of the Force Majeure event and to resume performance of the Agreement as soon as possible after the Force Majeure event ceases. The School is not liable for any costs incurred by the Parents due to delays or non-performance of the School's obligations as a result of the Force Majeure event.

## GENERAL TERMS

- (a) This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein. The parties attorn to the exclusive jurisdiction of the courts of the Province of Ontario and all courts competent to hear appeals therefrom.
- (b) The Agreement (including any documents incorporated by reference) constitutes the entire agreement between the Parents and the School concerning the subject matter herein. It shall supersede all prior agreements, understandings, representations, or contracts between the Parents and the School concerning the subject matter hereof, whether verbal or written, including, without limitation, any prior enrolment or re-enrolment contract executed by the Parents and the School. No amendment, supplement, restatement or termination of any term of the Agreement, save and except for amendments to the Plan, Policies, rules, regulations, guidelines, and schedules of the School, shall be binding upon the parties unless it is in writing and signed by the parties.
- (c) Failure or delay by a party to this Agreement to exercise, in whole or in part, any of their rights, powers or remedies in the Agreement is not a waiver of those rights, powers or remedies. No waiver shall be effective unless it is in writing and signed by the party asserted to have granted such waiver.
- (d) The Parents may not assign, or otherwise transfer, their rights or delegate their duties or obligations under the Agreement without prior written consent of the School. Any attempt to do so is void. The Agreement shall ensure to benefit and bind the parties hereto, their successors and permitted assigns.
- (e) In the event that any part of any provision of the Agreement may prove to be illegal or unenforceable, the other provisions of the Agreement and the remainder of the provision in question shall continue in full force and effect.
- (f) This Agreement may be executed in any number of counterparts, which may be delivered by electronic means, and which taken together shall form one and the same Agreement.

## PRIVACY POLICY

I/We acknowledge having received and/or viewed a copy of the [School's Privacy Policy](#) and I/we consent to its terms.

## SIGNATURE

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Knox Christian School**  
**PARENTAL QUESTIONNAIRE**

410 North Scugog Court  
Bowmanville, ON L1C 6T1  
905-623-5871

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Name: \_\_\_\_\_

Name: \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR SITUATION:**

1. Why do you wish to enrol your child(ren) in Knox Christian School?

2. In your opinion, what are the goals of Christian education?

3. How did you become aware of and interested in Knox Christian School?

4. How do you express your Christian commitment in your home?

5. What are your expectations of Knox Christian School?

**Knox Christian School**  
**FAMILY ENROLMENT APPLICATION**

410 North Scugog Court  
 Bowmanville, ON L1C 6T1  
 905-623-5871

**FATHER'S/GUARDIAN'S INFORMATION**

_____ First Name	_____ Last Name	_____ Home Phone	_____ Cell Phone
_____ Address		_____ City	_____ Postal Code
_____ Father's Email Address		_____ Home Church	
_____ Employer		_____ Church Denomination	
_____ Occupation	_____ Work Phone	_____ Pastor's Name	

**MOTHER'S/GUARDIAN'S INFORMATION**

_____ First Name	_____ Last Name	_____ Home Phone	_____ Cell Phone
_____ Address		_____ City	_____ Postal Code
_____ Mother's Email Address		_____ Home Church	
_____ Employer		_____ Church Denomination	
_____ Occupation	_____ Work Phone	_____ Pastor's Name	

Parents Marital Status:     Married     Divorced     Separated     Single     Widowed

If Divorced or Separated, who is the custodial parent/guardian?     Mother     Father     Both (Joint Custody)

*Please include all legal custodial documents with this form. Please note: all legal custodial changes must be forwarded to office in a timely manner.*

**EMERGENCY CONTACT AND RELEASE AUTHORIZATION**

The school is authorized to release the student to the individuals listed below. These individuals can also be contacted in case of emergency should the school not be able to contact the parent(s)/guardian(s).

EMERGENCY CONTACT	RELATIONSHIP	HOME/CELL	WORK	EMAIL
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**PLEASE SIGN BELOW TO CONFIRM THAT THE ABOVE INFORMATION IS COMPLETE, CORRECT AND GIVE CONSENT**

I/we hereby grant permission for Knox Christian School personnel to communicate with my child(ren's) previous school personnel regarding academic, social and behavioural development. I/we confirm that the above information is accurate.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Knox Christian School**  
**STUDENT ENROLMENT**

410 North Scugog Court  
Bowmanville, ON L1C 6T1  
905-623-5871

**STUDENT MEDICAL INFORMATION**

\_\_\_\_\_  
Name (First, Middle) (Last) \_\_\_\_\_ Date of Birth \_\_\_\_\_ Registering for Grade \_\_\_\_\_

\_\_\_\_\_  
Ontario Health Card # (include letters) \_\_\_\_\_ Expiry Date \_\_\_\_\_ Gender \_\_\_\_\_

\_\_\_\_\_  
Student's Doctor \_\_\_\_\_ Doctor Telephone # \_\_\_\_\_ Citizenship \_\_\_\_\_

Has the student been diagnosed with allergies?  No  Yes If yes, please describe below:  
\_\_\_\_\_  
\_\_\_\_\_

Does the student require an EPI-PEN?  No  Yes  
Has the student been diagnosed with asthma?  No  Yes  
Does the student take any medication regularly?  No  Yes Name of medication(s) \_\_\_\_\_  
\_\_\_\_\_

Are there any other medical conditions that we need to be aware of?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STUDENT ACADEMIC HISTORY** **\*\*Please attach the latest report card or transcript\*\***

\_\_\_\_\_  
School Previously Attended (if applicable) \_\_\_\_\_ School Address \_\_\_\_\_

\_\_\_\_\_  
School Phone Number \_\_\_\_\_ Current Grade \_\_\_\_\_

Does this student have an IEP?  No  Yes  
Are there any special educational needs?  No  Yes If yes, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has there ever been a suspension or expulsion?  No  Yes If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Knox Christian School MEDIA CONSENT FORM

410 North Scugog Court  
Bowmanville, ON L1C 6T1  
905-623-5871

Knox Christian School has a [Student Media Consent Policy](#) in place. The Policy concerns:

- guarding school related content, establishing limits for dissemination, and providing permission for limited reproduction.
- dealing with media presence at the school for press releases, special events, and unexpected events.

This Media Consent Form meets a requirement in the Policy where parent permission must be obtained to distribute school-related content of or involving their child. This means that any information including, but not limited to, a child's name, pictures, productions (recordings, reports, images—electronically or otherwise), works, quotes, interviews, sport activities, fine arts, or anything that is the child's likeness cannot be reproduced, published, distributed, edited, modified, broadcast without the parents' permission. Your signature means the school can do all of those things and it means the school can invite the media for certain events involving your child or groups of children.

Your failure to sign or to refuse permission means the school has not received your consent to have your child's photo, video, and/or work used or distributed or produced.

## PLEASE COMPLETE AND RETURN THIS FORM.

Child Name:	_____	Grade:	_____
Child Name:	_____	Grade:	_____
Child Name:	_____	Grade:	_____
Child Name:	_____	Grade:	_____

**Note: Knox does not publish names in any publications.**

### Choose one of the following:

- Yes, Knox Christian School may use photos or video clips involving our child(ren).
- No, Knox Christian School may NOT use photos or video clips involving our child(ren).

**\*\*\*Note that this includes school newsletters, classroom newsletters, group photos, etc.**

Parent Remarks: \_\_\_\_\_  
\_\_\_\_\_

### NOTES:

1. If selecting "No" for the above options, please consider sharing that decision with your child so that the homeroom teacher does not have to explain the situation.
2. Please refrain from taking photos and videos of children who are not your own and placing them on social media.

_____	_____	_____
Custodial Parent/Guardian Name	Signed	Date
_____	_____	_____
Custodial Parent/Guardian Name	Signed	Date

**Knox Christian School**  
**POTASSIUM IODIDE FORM**

410 North Scugog Court  
Bowmanville, ON L1C 6T1  
905-623-5871

**ADMINISTRATION OF POTASSIUM IODIDE FOR SCHOOLS LOCATED IN THE 10KM PRIMARY ZONE**

Dear Parents/Guardians,

In the event of an accident at the Darlington Nuclear Station, radioactive emissions may occur. One type of radioactive material which may be released is radioiodine. If radioiodine is inhaled, it is absorbed by the thyroid. The ingestion of a stable iodine (K1) pill will minimize the amount of radioiodine absorbed in the thyroid.

As a precaution, potassium iodide pills (K1) are presently stored in all schools within the 10km zone of the Darlington Nuclear Station. All Principals have been instructed that the issue of these pills is subject to the direction of the Durham Region Municipal Control Group and/or the Durham Regional Police.

The dose for adults/children over 12 is 1 tablet, and students age 3-12 is ½ tablet (65mg). There may be some reaction to potassium iodide for individuals allergic to iodine. For this reason, it is important for parents to notify the school if they know that their child is known to have an allergic reaction to iodine.

The use of K1 pills is voluntary. Further questions may be directed to the Health Department of the Regional Municipality of Durham, telephone 905-723-8521 ext. 2106.

_____		<input type="checkbox"/> I <b>GRANT</b> permission for my child to be administered a potassium iodide (K1) pill.
Child Name	Grade	<input type="checkbox"/> I DO NOT GRANT permission for my child to be administered a potassium iodide pill.
_____		<input type="checkbox"/> I <b>GRANT</b> permission for my child to be administered a potassium iodide (K1) pill.
Child Name	Grade	<input type="checkbox"/> I DO NOT GRANT permission for my child to be administered a potassium iodide pill.
_____		<input type="checkbox"/> I <b>GRANT</b> permission for my child to be administered a potassium iodide (K1) pill.
Child Name	Grade	<input type="checkbox"/> I DO NOT GRANT permission for my child to be administered a potassium iodide pill.
_____		<input type="checkbox"/> I <b>GRANT</b> permission for my child to be administered a potassium iodide (K1) pill.
Child Name	Grade	<input type="checkbox"/> I DO NOT GRANT permission for my child to be administered a potassium iodide pill.

My child, \_\_\_\_\_ is allergic to iodine.

\_\_\_\_\_  
Custodial Parent/Guardian Name

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

**Knox Christian School**  
**VOLUNTEER PARTNERSHIP FORM**

410 North Scugog Court  
 Bowmanville, ON L1C 6T1  
 905-623-5871

\_\_\_\_\_  
**LAST NAME:**

\_\_\_\_\_  
**FIRST NAME:**

We believe strongly that children learn best in an environment where the community is involved and that each member has a role to play in supporting student learning and enhancing the academic, social, emotional, and spiritual health of children.

We anticipate that parents will want to be involved at Knox Christian School, however, we also acknowledge that some will be more involved than others. We don't require a certain number of hours of volunteering, but all parents are expected to be involved, especially with some of our more volunteer-intensive activities. The added benefit of having volunteers involved is that it can help us to keep our costs down, and ensure that tuition fees remain reasonable.

Below is an inexhaustive list of the areas where volunteers are needed. We ask that each parent print their initials beside the committee, event or activities that interests or matches your gifts and talents.

**\*\*Police Check Required**

INITIAL	AREA OF NEED	TIMEFRAME	AREAS OF GIFTEDNESS WE ARE LOOKING FOR
	Maintenance & Repairs	As Needed	<ul style="list-style-type: none"> <li>Do you have a pick-up truck?</li> <li>Are you handy with tools?</li> <li>Do you like to paint?</li> </ul>
	Finance Committee	1 evening a month	<ul style="list-style-type: none"> <li>Do you have a financial background?</li> <li>Do you have a good business sense?</li> </ul>
	Golf Tournament Committee	January- September	<ul style="list-style-type: none"> <li>Are you organized?</li> <li>Do you have connections in the community?</li> </ul>
	Bazaar Committee	Meets as needed between mid-Oct to Dec	<ul style="list-style-type: none"> <li>Are you organized?</li> <li>Do you have connections in the community?</li> </ul>
	Applefest Committee	October	<ul style="list-style-type: none"> <li>Are you organized?</li> <li>Do you have time to help gather materials, complete</li> </ul>
	Grandfriends' Day	Last weekend in April	<ul style="list-style-type: none"> <li>Do you have the gift of service, helping out in the kitchen behind the scenes?</li> <li>Do you have an outgoing personality to make our grandparents feel welcome?</li> </ul>
	Track & Field Day	Mid to end of May	<ul style="list-style-type: none"> <li>Do you love sports?</li> <li>Do you have the gift of encouragement?</li> <li>Do you like to be outdoors?</li> </ul>
	Pastor's Day	Mid-February	<ul style="list-style-type: none"> <li>Do you have the gift of hospitality?</li> </ul>
	Spring Drive	Spring	<ul style="list-style-type: none"> <li>Do you have a pleasant telephone personality?</li> <li>Are you available to make phone calls from home?</li> </ul>
	Field Trip Helper**	As Needed	<ul style="list-style-type: none"> <li>Do you like to travel to new places?</li> <li>Do you like to go on special events with your kids?</li> <li>Do you have a good rapport with children?</li> </ul>
	Classroom Helper**	As Needed	<ul style="list-style-type: none"> <li>Do you like to connect with the kids during school hours?</li> <li>Can you work one on one with children under the direction of the teacher?</li> <li>Can you work with groups in class?</li> <li>Can you provide help to the teacher in other ways?</li> </ul>
	Baking for Special Events	As Needed	<ul style="list-style-type: none"> <li>Are you talented in the baking department?</li> <li>Do you love to bake treats?</li> </ul>
	Hot Lunch**	Monthly	<ul style="list-style-type: none"> <li>Do you enjoy meeting with other parents and preparing a meal?</li> <li>Do you like to connect with the kids during school?</li> </ul>

	Computers/IT	As Needed	<ul style="list-style-type: none"> <li>Do you have special skills in IT, computer hardware, and web development?</li> </ul>
	Library**	Weekly	<ul style="list-style-type: none"> <li>Do you enjoy reading and helping children develop the love of books?</li> </ul>
	<p>List a special hobby or skill that you could bless Knox with.</p> <p>For example: science, rocks, woodworking etc.</p>		

I/We agree to support Knox Christian School and the education of our child(ren) by volunteering our gifts, talents, and time where possible.

\_\_\_\_\_  
Parent 1 Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent 2 Signature

\_\_\_\_\_  
Date

If you have any questions or would like clarification on certain activities contact the office at [office@knoxchristian.com](mailto:office@knoxchristian.com)



# Immunization Information Request

For junior kindergarten and new student registrations

**Parents: Complete this form and submit your child's immunization record**

## If you would like to submit the record online:

- Visit [Immunizations and Vaccines](#), and go to "Report your child's immunizations". Follow the steps to submit the record online.

## If you are submitting a paper copy to the school:

- Please ensure you are submitting a complete and up-to-date immunization record. If immunizations are missing from your child's immunization record, please get an updated one from your healthcare provider.
- Make sure all the vaccine dates and names are clearly visible and your child's name and birthdate is on each page

## Student's Information

Legal First Name: _____	Legal Last Name: _____
Alternate First Name: _____	Alternate Last Name: _____
Birthdate (yyyy-mm-dd): _____	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
School: _____	
Health Card Number: _____	(to view or submit immunizations online)

## Student's Address

Unit Number: _____	Street Number: _____	Street Name: _____
Rural Route: _____	Postal Code: _____	City: _____

## Legal Guardian's Information

First Name : _____	Last Name: _____	Relationship: _____
Cell Phone: _____	Home Phone: _____	Workplace: _____

## Alternate Guardian's Information

First Name : _____	Last Name: _____	Relationship: _____
Cell Phone: _____	Home Phone: _____	Workplace: _____

We collect, use and release your personal information under the authority of the Health Protection and Promotion Act R.S.O. 1990 c.H.7, s. 5 and under the Immunization of School Pupils Act, R.S.O. 1990, s. 11(1) and its Regulations. This information is collected for the purpose of assessing, keeping records and reporting on the immunization status of children going to schools in the province of Ontario. Information collected is maintained electronically in a provincial immunization information system. Questions about this collection of information should be sent to the Manager, Health Information, Privacy and Security, Durham Region Health Department, at 605 Rossland Rd E., P.O. Box 730, Whitby, ON, L1N 0B2, (905) 668-7711.

## Immunization requirements for attending Ontario schools

In accordance with the *Immunization of School Pupil's Act, R.S.O. 1990*; students under 18 years of age attending school in Ontario are required to provide proof of immunization against: diphtheria, tetanus, pertussis, polio, measles, mumps, rubella, meningococcal and varicella. Varicella is only required for students born in 2010 or later. Exemptions may be granted for medical reasons or philosophical reasons (i.e. conscience or religious belief). Please visit our website [Durham.ca](http://www.durham.ca) ([www.durham.ca/immunize](http://www.durham.ca/immunize)) for more information.

The Durham Region Health Department keeps immunization records of children attending school to make sure they are up-to-date according to age and schedule. During the school year, students who are missing required immunizations will receive a notice from Durham Region Health Department asking you to update this information.

### Vaccinate...Then Update!

Visit [Durham.ca](http://www.durham.ca) ([www.durham.ca/immunize](http://www.durham.ca/immunize)) to report and view your child's immunizations online.

Every time your child receives an immunization, submit the updated immunization record to the Health Department.

### Stick to the Schedule!

It's important to follow Ontario's recommended immunization schedule to keep your child protected. **Some required immunizations may not be valid when they are given too early, or too close to one another.** Ontario's immunization schedule is available at [www.Ontario.ca/page/vaccines](http://www.Ontario.ca/page/vaccines)