Knox Christian School

TUITION COMMITMENT 2026-2027

410 North Scugog Court
Bowmanville, ON L1C 6T1
905-623-5871

Custodial Parent(s)/Guardian(s) Name(s)		Student Name	Grade
Street Address		Student Name	Grade
City	Postal Code	Student Name	Grade
Family Email Address	Home Phone	Student Name	Grade

Tuition for Knox Christian School is based on the incremental child rate. In order for Knox to meet its financial obligations, the following fees apply. Transportation within our boundaries is included in the following amounts with a Transportation Commitment Surcharge applied to secure a family's spot on the transportation list. If you will not be using the bus, please do not register for a spot.

Per Child	JK – 1	Grade 2-3	Grade 4-5	Grade 6-8
1 Child	$13,829	$14,521	$15,212	$15,904
2 Children	$15,731	$16,518	$17,305	$18,091
3 Children +	$16,215	$17,026	$17,837	$18,648

Canada Revenue Agency allows a portion of the tuition fee paid to a Christian school to be eligible for a donation receipt, which can be claimed on your personal income tax return and may create a tax credit or refund for the year. To determine the donation amount, the cost per pupil (as determined by the Edvance Christian Schools Association) is deducted from the tuition fees paid in the year. For example, if the cost per pupil was $5,000, a family with two full-time students ($15,731-$5,000-$5,000) would receive a donation receipt of $5,73. Please note that the cost per pupil changes every year, and that every family's tax situation is different. These numbers are examples only.

ANNUAL ENROLMENT ADMINISTRATION FEE

All families enrolling their children at Knox must pay an annual fee of $250. This fee is due each new school year at re-enrolment time, **it is not a part of tuition**.

TUITION CALCULATOR

Enrolment Admin Fee $250 (if not already paid)	$
Transportation Commitment Surcharge $425/Family (to secure family's spot on bus)	$
Tuition Amount from Chart	$
TOTAL FAMILY TUITION DUE	**$**

PAYMENT OPTIONS - SELECT ONE

Annually:	One payment dated Sept. 16	
Semi-annually:	Dated Sept. 16 & Feb. 16	
12 Months:	1/12th on the 15th of each month August to July	

Contact the Financial Administrator to arrange other payment options at finance@knoxchristian.com
PAP also available

BRIDGE BURSARY OPTION

Do you have children attending **BOTH** Durham Christian High School and Knox Christian School? If so, based on your financial situation would you like to receive the Bridge Bursary of $2,200. Yes ☐ No ☐

I/We agree to pay $_____ this year and abide by the Tuition Arrears Policy and the Family Withdrawal Policy (on back).

Signature _____ Date _____

PLEASE REMEMBER TO ATTACH POST DATED CHEQUES PAYABLE TO KNOX CHRISTIAN SCHOOL OR THE PREAUTHORIZED DEBIT FORM AND RETURN TO THE OFFICE BY THE SECOND FRIDAY OF JUNE.

Additional Support:
I/We would like to make an extra donation of $_____ towards the Tuition Grant Program. We are aware that this program helps families who need some financial assistance to cover the cost of tuition. We realize that this donation is in addition to our tuition commitment.

FOR GRANT APPLICATIONS PLEASE CONTACT THE FINANCIAL ADMINISTRATOR AT

finance@knoxchristian.com

PLEASE READ AND SIGN BELOW

Knox Christian School

TUITION ARREARS POLICY

POLICY

The following procedures will be followed for families who fall behind in their tuition payments as they have outlined in the Knox Tuition Form payment options.

1. **After 30 Days:** A tuition statement letter will be sent detailing the amount in arrears, requesting payment for amount owing.

2. **After 45 Days:** A phone call from a member of the Finance Committee reminding them of their arrears and requesting payment.

3. **After 60 Days:** A visit by two members of the Finance Committee will be arranged. A personal evaluation of the financial situation will be made and a recommendation made to the Knox Board.
   This may include a revised plan; however, all outstanding tuition payments must be paid by July 31 of the current school year. Should tuition still be in arrears, the parents will not be permitted to register their children the following year, and report cards will not be released. This will be waived when the tuition arrears are paid in full.

4. **After 90 Days:** The Knox Board will be fully informed of the arrears account, and reserves the right to notify the family by registered mail that attendance will be denied for Knox Christian School until all financial accounts have been cleared. Parents lose their privilege of attending or voting at Society Meetings.

   All N.S.F. cheques will result in a $30 charge/incident.

   The board may exercise the right to take legal action as part of its fiduciary responsibilities

Summary:
With the privilege of providing Christian education to our school children also comes the responsibility of meeting our obligations towards the financial wellbeing of the school. Each family is expected to cooperate with the school administrative body through prompt and timely payment of tuition to ensure the continuing availability of quality Christian education at Knox Christian School.

Knox Christian School

FAMILY WITHDRAWAL POLICY

POLICY

When a family voluntarily withdraws from the school for any reason, it must give at least **one full calendar month's written notice** to the school. Written notice must be provided to the Financial Administrator. Tuition for the entire current month, plus the next month will be charged to the family's account.

SIGN BELOW TO CONFIRM THAT YOU HAVE READ AND UNDERSTAND THE ABOVE POLICY

_____ _____

Signature of Parent/Guardian Date